

## Harvey Public Library District's Special Meeting Minutes

March 26, 2015

Trustee Patterson called the special meeting to order at 6:31pm.

Members Present: JoAnn Nesbitt, William Wiley, Trustee Patterson and Joyce Kellogg-Weaver.

Absent: Yassim Ali, Barbara Fields and Keith Price

### **Approval of Conference with Trustee Fields via Telephone**

Trustee Joyce Kellogg-Weaver made a motion to approve conference call to Trustee Fields via telephone and was seconded by Trustee Wiley at 6:33pm.

Roll Call Vote:

Ayes: JoAnn Nesbitt, William Wiley, Roberta Patterson and Joyce Kellogg-Weaver.

Nays:

Absent: Yassim Ali, Keith Price and Barbara Fields

Trustee Fields opts out of meeting at 6:34pm.

Motion Carried.

### **Approval of Bids**

Jack Hayes states that the pre-bid meetings were a success. He explains how the process went in recommending these bids. He states that there were twenty-three (23) trade packages with the total of eighty-seven (87) individual bids received.

Jack Hayes discussed and advised the Board of these recommendations. Jack states to the Board that the bids are purely recommendations and they do not have to vote on them.

Jack Hayes goes through the master budget plan, the addition and renovations plan and the bid tally that he prepared.

Listed in the bid tallies are all the subcontractors and their base bids. The master budget plan has the cost of each job that will be performed during the construction project. The addition and renovations packet provides a summary of bids received and to recommend and award trade contracts from the lowest responsible bidder for their perspective bid packages.

Trustee Wiley asked a question, if the Trustees could vote on minorities and residents of Harvey?

Trustee Patterson also asks about bidding on Harvey contractors.

Attorney Jarad explains legally where the Library District stands on choosing bids for the construction project. She states that it is illegal to vote on bidders according to their race.

Attorney Jarad states that it's fraud and illegal to deprive a bidder of a bid because of his or her race or where their company is based out of.

Trustee Wiley asks Jack Hayes how many of the bids were minority? Jack Hayes responds stating that he doesn't know.

Trustee Wiley exited the meeting, and the quorum was lost at 6:47pm.

President Price joins the meeting at 6:58pm. President Price apologizes for being late.

Trustee Wiley returns to the meeting at 6:58pm.

Jack Hayes continues with the reading of the Bid Tally packet, he explains how each and every recommendation was selected.

President Price asks when were the sealed bids opened and what was the process? Jack Hayes answers, informing President Price that the bids were opened publically at the library in the auditorium, Tuesday, March 17, 2015.

Jack Hayes states that there were two (2) pre-bid meetings prior to the opening of the sealed bids.

Jack Hayes states that there was big turnout of contractors at bid the meeting. Jack Hayes continues to read through the bid tallies, he gets to Bid Package #1-21-Fire Sprinklers, Jack states that this figure does not represent the true cost of work and should be considerably less and is recommending that this bid package for Fire Sprinklers be rejected and rebid at a later date. The Board agrees to his findings.

President Price asks with all the bids that had only one bidder is it legal to put it back out for bid? Jack Hayes and Attorney Jarad answers with a yes, it's legal.

Jack Hayes states that no bids were received for Fencing & Gates. He states they will review the documents and place this bid package out for rebid at a later date.

President Price states that he would have loved to see more local businesses participate and awarded bids.

Trustee Patterson states that she agrees with President Price's statement, but at this point the Board of Trustees has done all that was possible when advertising for these bids

Trustee Patterson states that she would like to have local businesses participate in bids that are under 20,000 and that doesn't require public notice.

Trustee Kellogg-Weaver made a motion to accept the Construction Manager's recommendations regarding award and rebidding of Contracts and was seconded by Trustee Patterson.

Roll Call Vote:

Ayes: JoAnn Nesbitt, Roberta Patterson, and Joyce Kellogg-Weaver

Nays: William Wiley

Abstained: Keith Price

Absent: Yassim Ali and Barbara Fields

Motion Carried.

### **Old Business**

#### *Groundbreaking*

Trustees confirmed the date for Groundbreaking Ceremony, April 1, 2015 at 5:00pm.

### **Audience Participation**

No Audience Participation.

### **Executive Session**

No Executive Session.

Trustee Patterson made a motion to adjourn the meeting at 7:44pm and was seconded by President Price.

Roll Call Vote:

Ayes: JoAnn Nesbitt, William Wiley, Roberta Patterson, Joyce Kellogg-Weaver and President Price.

Nays:

Absent: Yassim Ali and Barbara Fields

Meeting Adjourned at 7:44pm.