

Harvey Public Library District's Board Meeting Minutes

May 11, 2017

Board Meeting

CALL TO ORDER

President Patterson called the meeting to order at 6:31pm.

ROLL CALL

Members Present: Tamika Price, Mauzkie Ervin, Jerlene Harris, William Whitaker, JoAnn Nesbitt, Barbara Fields and Roberta Patterson

Absent:

SWEARING IN OF NEWLY ELECTED OFFICIALS

Director Flowers swears in Roberta E. Patterson and Tamika Price.

ELECTION OF NEW OFFICERS

President-

Trustee Harris nominates Trustee William Whitaker for President of the Harvey Public Library District Board.

Harris votes for Trustee Whitaker-1 Vote

Trustee Nesbitt nominates Trustee Roberta Patterson for President of the Harvey Public Library District Board.

Price, Whitaker, Nesbitt, Fields and Patterson votes for Patterson-5 Votes

*Patterson is President

Vice-President-

Trustee Harris nominates Trustee Mauzkie Ervin for Vice-President of the Harvey Public Library District Board.

Harris and Ervin votes for Trustee Ervin-2 Votes

President Patterson nominates Trustee JoAnn Nesbitt for Vice-President of the Harvey Public Library District Board.

Patterson, Whitaker, Ervin and Nesbitt votes for Trustee Nesbitt-4 Votes

Trustee Fields nominates herself for Vice-President of the Harvey Public Library District Board.

Fields votes for Trustee Fields-1 Vote

*Nesbitt is Vice-President

Treasurer-

Trustee Harris nominates Trustee Mauzkie Ervin for Treasurer of the Harvey Public Library District Board.

Harris and Ervin votes for Ervin-2 Votes

Vice-President Nesbitt nominates Trustee Tamika Price for Treasurer of the Harvey Public Library District Board.

President Patterson nominates Trustee William Whitaker for Treasurer of the Harvey Public Library District Board.

Patterson, Nesbitt, Fields, Price and Whitaker votes for Whitaker-5 Votes

Vice-President Nesbitt rescinds her nomination.

*Whitaker is Treasurer

Secretary-

Trustee Harris nominates Trustee Mauzkie Ervin for Secretary of the Harvey Public Library District Board.

Harris and Ervin votes for Ervin-2 Votes

Vice-President Nesbitt nominates Trustee Tamika Price for Secretary of the Harvey Public District Board.

Patterson, Nesbitt, Whitaker, Fields and Price votes for Price-5 Votes

*Price is Secretary

NEWLY ELECTED OFFICERS

President Patterson

Vice-President Nesbitt

Treasurer Whitaker

Secretary Price

Trustee Ervin

Trustee Fields

Trustee Harris

Trustee Ervin made a motion to amend the agenda for discussion for a possible policy for unreturned property from previous board members and was seconded by Trustee Harris.

Roll Call Vote:

Ayes: Mauzkie Ervin and Jerlene Harris

Nays: Barbara Fields, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Abstain:

Absent:

Motion Failed.

Trustee Harris made a motion to amend the agenda for discussion to eliminate all fees to borrow DVD and CD Movies for all residents of Harvey with library cards issued by the district and to eliminate computer usage fees for Harvey residents with library cards issued by the district and was seconded by Trustee Ervin.

Roll Call Vote:

Ayes: Mauzkie Ervin and Jerlene Harris

Nays: Barbara Fields, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Abstain:

Absent:

Motion Failed.

APPROVAL OF MINUTES

President Patterson made a motion to approve the previous month's Board Meeting Minutes and was seconded Treasurer Whitaker.

Roll Call Vote:

Ayes: Barbara Fields, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Nays: Mauzkie Ervin and Jerlene Harris

Abstain:

Absent:

Motion Carried.

APPROVAL OF BILLS AND REVIEW OF ACCOUNTS

Treasurer Whitaker made a motion to approve the bills and review of accounts from the previous month and was seconded by President Patterson.

Roll Call Vote:

Ayes: Barbara Fields, Mauzkie Ervin, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Nays: Jerlene Harris

Abstain:

Absent:

Motion Carried.

CORRESPONDENCE/ANNOUNCEMENTS

Trustee Harris states for the record that she will like to physically examine the comic books that are in storage.

President Patterson states that next month there will be a small celebration and a tour of the library one (1) hour before the Finance Meeting. She states that it will be open to the public and light refreshments will be served.

Trustee Ervin states that the celebration for the newly elected officials shouldn't be sponsored by the citizens of Harvey.

President Patterson states that the celebration isn't just for the newly elected officials it's for everyone and a tour of the building.

REPORT OF THE TREASURER

General Fund-EST. AMT. -\$143.46

Gift Account-EST. AMT. -\$5,577.42

Special Reserve Account-\$22.46

Vendor Account-\$72,118.97

Expense Account-\$4,058.17

Youth Services Account-\$100.00

REPORT OF LIBRARY DIRECTOR

Director Flowers states that FQC will start the bidding process for the demolition of the house.

Advertisement for bids May 1, 2017

Pre Bid Meeting May 10, 2017

Bid Opening May 17, 2017

Jack Hayes requested that the Board of Trustees have a special meeting the week of Monday, May 22, 2017 or Tuesday, May 23, 2017 to award bids.

Director Flowers announces that if trustees have not filed your statement of economic interest please do so, or you now will be assessed a late fee of \$15.00.

Director Flowers states that the teen job fair was a great success and there were several companies that came out to interview teens for various job positions within their companies.

Director Flowers states that the estimated value of the comic books were appraised at \$24,624.00.

Director Flowers states that for poetry month HPLD had Open Mic Nite on Friday, April 28, 2017.

Students from Thornton High School were in the building expressing some of their poetry pieces.

Director Flowers states that she was tasked by the board to find an area in the library to display past presidents pictures. She states that it would be a great idea to hang the pictures in the board room.

Director Flowers states that she suggest that in the future the board will consider head shot frames to stop the overflow and congestion in that area.

Director Flowers states that in the next newsletter issue summer 2017 HPLD will be asking patrons to come into the library or go online to fill out a community survey (suggestions/questionnaire) about programming, books, periodicals, music, movies and library services.

Director Flowers announces that Adult Services summer reading kick-off and registration held on Thursday, June 15, 2017, from 5:30pm to 7:30pm jazzing it up at the library with jazz night, refreshments will be served. Youth Services Summer reading kick-off and registration held on Saturday, June 17, 2017, from 1:00pm to 3:00pm with the Amazing Animals, refreshments will be served.

Director Flowers announces that yard signs were re-ordered displaying the change in times for the Finance Meeting starting at 6:00pm and Board Meeting starting at 6:30pm.

Director Flowers states that quarterly reports will be issued in March, June, September and December per board request.

UNFINISHED BUSINESS

- A. Eliminate Computer Usage Fees For All City Of Harvey Residents With Library Cards Issued By HPLD (Action Item)-MOTION FAILED**

- B. Eliminate All Fees To Borrow DVD And CD Movies For All Residents Of The City Of Harvey With Library Cards Issued By HPLD (Action Item)-MOTION FAILED**

- C. Resolution Approving In-House Laptop Rentals (Action Item)-TABLED**

Secretary Price made a motion to table Resolution Approving In-House Laptop Rentals and was seconded by Vice-President Nesbitt.

Roll Call Vote:

Ayes: Mauzkie Ervin, Barbara Fields, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Nays:

Abstain:

Absent:

Motion Carried.

Attorney Jarad joins the meeting at 7:20pm.

- D. Resolution Authorizing and Approving the Sale or Disposition of Personal Property Deemed No Longer Necessary or Useful (Action Item)-TABLED**

Attorney Jarad explains to the board some of the verbiage and state statutes that pertains to the Resolution.

President Patterson made a motion to table Resolution Authorizing and Approving the Sale or Disposition of Property Deemed No Longer Necessary or Useful and was seconded by Treasurer Whitaker.

Roll Call Vote:

Ayes: Mauzkie Ervin, Barbara Fields, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Nays:

Abstain:

Absent:

Motion Carried.

E. Resolution Approving Liquor Policy (Action Item)

Treasurer Whitaker made a motion to approve Resolution Approving Liquor Policy and was seconded by Trustee Ervin.

Roll Call Vote:

Ayes:

Nays: Mauzkie Ervin, Barbara Fields, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Abstain:

Absent:

Motion Failed.

EXECUTIVE SESSION

A. Closed Session Under OMA 2C(3) Relative to Discipline or Performance of an Occupant of a Public Office, When the Public Body is Given Power to Remove the Occupant Under Law or Ordinance

Treasurer Whitaker made a motion to go into Closed Session Under OMA 2C (3) Relative to Discipline or Performance of an Occupant of a Public Office, When the Public Body is Given Power to Remove the Occupant Under law or Ordinance and was seconded by Secretary Price.

Roll Call Vote:

Ayes: Mauzkie Ervin, Barbara Fields, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Nays: Jerlene Harris

Abstain:

Absent:

Motion Carried.

Board went into Executive Session at 7:49pm

Back into Regular Session at 8:47pm, no action taken.

AUDIENCE PARTICIPATION (Remarks Limited to 3 Minutes)

Ruth Donahue states that the vacation policy that's in place for HPLD's staff at this present time should be reevaluated.

Treasurer Whitaker and Secretary Price asked, if the board could inquire, where Ms. Donahue got the policy because Director Flowers states that it's not posted on HPLD's website?

President Patterson asked, Ms. Donahue where did she get the policy because it's not available to the public?

Ms. Donahue states that she doesn't remember where she got the HPLD Vacation policy from.

ADJOURNMENT

Secretary Price made a motion to adjourn the meeting at 8:54pm and was seconded by Treasurer Whitaker.

Roll Call Vote:

Ayes: Tamika Price, Mauzkie Ervin, Jerlene Harris, William Whitaker and Roberta Patterson

Nays:

Abstain:

Absent: Barbara Fields and JoAnn Nesbitt

Meeting Adjourned.