





Director Flowers states that Dex Media publishes the library's information in the yellow pages.

Trustee Harris asked, what was the \$930.00 charge for preventive maintenance on the computers and if this is something the IT Manager could perform instead of paying someone else to do it?

Director Flowers states that the charge was an annual fee for the microfiche reader in the library.

Trustee Harris states that the library is spending too much from the hospitality account. She states that the cost needs to be cut down and not spend so much on flowers.

Trustee Harris asked, what was charged to the Sam's Club account for \$602.33?

Director Flowers states that multiple items were purchased from that account for all departments. She states that Sam's Club is the library's biggest account and we use it for janitorial supplies, programming, board expenses etc.

Secretary Price asked, if the Spring Green charge on the Purchase Journal a monthly, quarterly or seasonal fee and is this an application that the Facilities Manager could possibly do?

Director Flowers states that the charges was for a Spring Maximizer and a Spring Core Cultivation and will get back to the board on rather or not the Facilities Manager could complete these applications.

Trustee Harris states that she will like to see the contract for the appraisal of the comic books in storage.

Attorney Jarad joined the meeting at 6:49pm.

Director Flowers states that there isn't a contract for the comic books being appraised. She states that someone came in and done an inventory of the comic books and appraised them. Director Flowers states that there's no written or signed contract for the appraisal to her knowledge.

Attorney Jarad states that she received legal pads with the comic books listed with an appraised amount. She states that there was no written contract attached to the comic books during her review of the books.

Secretary Price states that reading from the General Ledger, are these taxes that were received in the month of May?

Director Flowers states that what's listed on the General Ledger is recorder directly from the bank statements.

Trustee Harris asked, if the director could see if the old yard signs could possibly be recycled and the library could receive some kind of money for them.

Director Flowers states that she would look into it.

Trustee Harris asked, why is money being paid out of the petty cash account? She asked to see records of the petty cash account.

Director Flowers states that the monies that are being paid out of this account are for travel, lunch for meetings-board meetings & staff meetings and reimbursement to employees that pay for



items/supplies with their own money. Director Flowers provided Trustee Harris with receipts and records of these petty cash transactions.

### **REPORT OF TREASURER**

**May 31, 2017**

**General Fund-\$143.55  
Gift Account-\$5,584.74  
Special Reserve Account-\$22.46  
Vendor Account-\$54,414.55  
Expense Account-\$5,472.27  
Youth Services Account-\$100.00**

**June 30, 2017**

**General Fund-\$143.59  
Gift Account-\$5,588.73  
Special Reserve Account-\$22.46  
Vendor Account-\$1,021.00  
Expense Account-\$3,993.50  
Youth Services Account-\$100.00**

### **APPROVAL OF PREVIOUS MONTH'S FINANCE MINUTES**

Treasurer Whitaker made a motion to approve the finance meeting minutes from the May 11, 2017 finance meeting and was seconded by Trustee Ervin.

Roll Call Vote:

Ayes: Mauzkie Ervin, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Nays:

Abstain:

Absent: Barbara Fields

Motion Carried.

\*There was not a Finance Meeting for the month of June 2017.

### **ADJOURNMENT**

President Patterson made a motion to adjourn the meeting at 7:23pm and was seconded by Treasurer Whitaker.

Roll Call Vote:

Ayes: Mauzkie Ervin, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt and Roberta Patterson

Nays:

Abstain:



**Absent:**

**Barbara Fields**

**Meeting Adjourned.**