



## Harvey Public Library District's Finance Meeting Minutes

September 14, 2017

# Finance Meeting

### CALL TO ORDER

Treasurer Whitaker called the meeting to order at 6:37pm.

### ROLL CALL

Members Present: Mauzkie Ervin, Barbara Fields, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt, and Roberta Patterson

Absent:

### FINANCIAL DISCUSSION

Trustee Harris states that on the Cash Log for August 2017, first page and the first column in the amount of \$342.80. She asked, what is the amount for, what activities generate these fines?

President Patterson states that fines in a library is when an item has been out of circulation longer than it should've been. She states that's when fines accumulate and patrons are charged fines for books, DVD's, CD's etc...

Trustee Harris asked, how was there a total amount of &\$32.50 in computer fees, we're charging patrons \$1.00-\$2.00 for computer usage. How did it come out to an odd number?

Director Flowers states that because HPLD charges veterans \$.50 for computer usage there's an odd total amount.

Attorney Jarad joined the meeting at 6:41pm.

Trustee Harris asked Director Flowers, since Harvey has a high dropout rate are they being charged to use the computers?

Director Flowers states that there is no fee for children and teen patrons to use the computers.

### REPORT OF THE TREASURER

**General Fund-Estimated Amount \$119.20**  
**Gift Account-Estimated Amount \$5,593.32**  
**Special Reserve Account \$22.46**  
**Vendor Account \$73,517.60**



**Expense Account \$4,482.55**  
**Youth Services Account \$100.00**

**APPROVAL OF PREVIOUS MONTH'S FINANCE MINUTES**

President Patterson made a motion to approve the public hearing and finance meeting minutes from August 10, 2017 finance meeting and was seconded by Treasurer Whitaker.

Roll Call Vote:

Ayes:                                   Mauzkie Ervin, Barbara Fields, Jerlene Harris, Tamika Price,  
William Whitaker, JoAnn Nesbitt, and Roberta Patterson

Nays:

Abstain:

Absent:

Motion Carried.

**ADJOURNMENT**

President Patterson made a motion to adjourn the meeting at 6:50pm and was seconded by Vice-President Nesbitt.

Roll Call Vote:

Ayes:                                   Mauzkie Ervin, Barbara Fields, Jerlene Harris, Tamika Price,  
William Whitaker, JoAnn Nesbitt, and Roberta Patterson

Nays:

Abstain:

Absent:

Meeting Adjourned.