

# Harvey Public Library District

(Rescheduled) REGULAR BOARD MEETING

January 16, 2020

**Call to Order:** President Patterson called to order the Rescheduled Regular Library Board of Trustees Meeting of the Harvey Public Library District at 6:30p.m.

***Roll Call:***

Present: Trustee Mauzkie Ervin, Trustee William Whitaker, Vice President Tamika Price, and President Roberta Patterson

Absent: Trustee Jerlene Harris, Secretary Charwana Morgan, Treasurer JoAnn Nesbitt

**APPROVAL OF MEETING MINUTES**

President Roberta Patterson called for motion to approve Meeting Minutes dated December 12, 2019 and December 16, 2019. Vice President Tamika Price made the motion to approve the meeting minutes and was seconded by Trustee Mauzkie Ervin.

***ROLL CALL VOTE***

Ayes: Ervin, Price, and Patterson

Nays:

Abstain: Whitaker

Motion carried.

**REVIEW OF ACCOUNTS AND APPROVAL OF BILLS**

Patterson called for a vote to approve the accounts and bills for January 2020. Ervin made the motion to approve accounts and payment of all bills and was seconded by Patterson.

***ROLL CALL VOTE***

Ayes: Ervin, Whitaker, Price, Patterson

Nays:

Abstain

Motion carried.

**CORRESPONDENCE & ANNOUNCEMENTS**

Interim Director Antonia McBride promoted the upcoming event, Annual Martin Luther King Jr Celebration, January 17, 2020 beginning at 5:30pm. The guest speaker is Rev. Flander Lewis.

No further correspondence or announcements.

**REPORT OF TRUSTEES/COMMITTEES**

a. **BUILDING & GROUNDS:** No report

b. **FINANCE:**

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## FIRST MERCHANTS

## DECEMBER 1 – 31, 2019

**Account: X5775**  
Beginning Balance: \$387,379.91  
Withdrawals: \$54,206.61  
Deposits: \$52,503.23  
Ending Balance: \$380,550.57

**Account: X5767**  
Beginning Balance: \$20,850.62  
Withdrawals: \$1,100.00  
Deposits: \$1,370.92  
Ending Balance: \$21,283.00

**Account: X0863**  
Beginning Balance: \$1,504.29  
Withdrawals: \$0  
Deposits: \$910.00  
Ending Balance: \$2,414.29

## ILLINOIS FUNDS

## DECEMBER 1 – 31, 2019

**Account X5535 (General Fund)**  
**Account)**  
Beginning Balance \$18,609.27  
Purchases/Withdrawals 0  
Ending Balance \$18,636.45  
Interest Gain \$27.18

**Account: X3106 (Gift**  
**Account)**  
Beginning Balance \$5,843.15  
Purchases/Withdrawals 0  
Ending Balance \$5,851.071  
Interest Gain \$8.56

**Account X1100 (Special Reserve Fund)**  
Beginning Balance \$22.52  
Purchases/Withdrawals 0  
Ending Balance \$22.52

## REGIONS BANK ENDING NOVEMBER 29, 2019

Project Funds: \$1,711.46  
Tax Escrow \$154,455.90  
Debt Service Reserve \$623,408.1

**C. Planning & Development:** No Report

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## REPORT OF THE TREASURER

As stated

## REPORT OF THE INTERIM DIRECTOR

Thank you Trustees. December was full of activity for the Breakfast with Santa. More than 125 families registered for breakfast. In addition, we had extra gifts available to those children who did not preregister. Similar to previous years, we invited non-profit organizations to speak with families to discuss resources in our community. Families learned about resources as well as about programs in the library.

December for me was taking care of activities for Breakfast with Santa. We will have final financial numbers at the February. In past years, we had families who registered for breakfast but did not pick up toys, which was how we were able to have toys available for children who did not register. This year we did not want to continue cluttering closet space, so the items not picked up a few days after breakfast were returned. I will know actual numbers of what was spent once all items are returned and the account cleared.

### Upcoming Programs:

Martin Luther King Celebration – January 17, 2020

This ends the interim director's report.

An audience was not present during the meeting. President Patterson asked if there were questions from the Board. Price asked for clarification of the invoices from Merts, specifically for any invoices over \$3,000. According to the invoice it was work done on the heating unit connected to the MultiMedia Room. McBride explained that the MultiMedia Room is a separate issue from the work conducted by Merts in November totaling more than \$23,000. Merts found there is no duct work leading to the MultiMedia Room, and work was conducted to determine the issue. Price asked for all invoices from Merts by the next meeting.

After this brief discussion, Patterson requested a motion to adjourn the meeting. Ervin made the motion to adjourn the monthly meeting and was seconded by Whitaker.

### *ROLL CALL VOTE*

Ayes: Ervin, Whitaker, Price, Patterson

Nays:

Abstain

Motion carried.

Meeting adjourned at 6:44pm.