

Harvey Public Library District

REGULAR BOARD MEETING

MEETING MINUTES - MAY 14, 2020

Call to Order: President Patterson called to order the Regular Library Board of Trustees Meeting of the Harvey Public Library District at 6:57p.m.

Patterson read: In order to protect the community and limit the spread of the COVID-19, for the duration of the Gubernatorial Proclamation, the Harvey Public Library District Library Board of Trustees will conduct virtual meetings as authorized by Governor J.B. Pritzker's Executive Order 2020-07, issued on March 16, 2020, and extended April 1 – 30, 2020, and again May 1 - 29, 2020, and the Attorney General guidance to the public bodies during the COVID-19 pandemic. The Board members will not be physically present for the meeting, but will instead participate in the meeting remotely via an online virtual meeting platform. In lieu of in person public comments, members of the public may submit questions to amcbride@harvey.lib.il.us. The interim director's email is also available on the library's website. All questions will be read by the interim director during the Audience Participation portion of the meeting, as designated on the agenda.

Meeting Information Meeting link:

<https://harveypubliclibrarydistrict.my.webex.com/harveypubliclibrarydistrict.my/j.php?MTID=mf19bdab25682d4e9f4b57eceb1c477c3>

Meeting number: 627 759 019 Password: (88775977 from phones and video systems) More ways to join

Join by video system

Enter: 627759019@harveypubliclibrarydistrict.my.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone +1-312-535-8110 United States Toll

Access code: 627 759 019

Roll Call by Conference Call:

Present: Trustee Mauzkie Ervin, Vice President Tamika Price, Treasurer JoAnn Nesbitt, Secretary Charwana Morgan, and President Roberta Patterson

Absent: Trustee Jerlene Harris, Trustee William Whitaker

APPROVAL OF MEETING MINUTES

Patterson called for a motion to approve meeting minutes dated April 2020. Trustee Mauzkie Ervin wanted it confirmed that he was present at the last meeting. President Patterson stated it is written in the minutes that you entered the meeting via conference call at 6:50pm. Treasurer JoAnn Nesbitt made the motion to approve the meeting minutes and was seconded by Trustee Ervin.

ROLL CALL VOTE

Ayes: Ervin, Nesbitt, Price, and Patterson

Nays:

Abstain: Morgan

Motion carried.

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REVIEW OF ACCOUNTS & APPROVAL OF BILLS

Patterson asked if there were questions about accounts and bills. Questions were not asked. Patterson called for a motion to review the accounts and approve bills. Secretary Charwana Morgan made the motion and was seconded by Ervin.

ROLL CALL VOTE

Ayes: Ervin, Morgan, Nesbitt, Price, and Patterson

Nays:

Abstain

Motion carried.

NEW BUSINESS

- a. Update of Auditing Report FY 2019 -2020 and Budget for Fiscal Year July 2020 – June 2021

Interim Director Antonia McBride provided a brief overview of the progress of auditing project performed by Lauterbach & Amen, along with progress of the budget for the upcoming fiscal year. According to Lauterbach, they are in the process of reviewing and updating trial balance files HPLD provided, along with the work previously completed. More information would be available. In addition, work on the budget was progressing. No questions were presented.

- b. Staff Compensation Through June 11, 2020, During Library Closure Due to COVID-19 Pandemic

Patterson asked if there were questions or comments about staff compensation. Morgan inquired about applying for the Payroll Protection Program granted through the federal government stimulus package or other grants. Attorney Dee Jarad stated the Payroll Protect Program is for small and medium sized businesses impacted by COVID-19, provisions according to the CARES Act. McBride interjected that while libraries may not be eligible because we're local government, she would look into other funding opportunities. Jarad added that IMLS recently added a resource to the website on grants available for museums and libraries.

After no further questions, Patterson called for a motion to approve staff compensation through June 11, 2020. Ervin made the motion to approve and was seconded by Morgan.

ROLL CALL VOTE

Ayes: Ervin, Morgan, Nesbitt, Price, and Patterson

Nays:

Abstain

Motion carried.

AUDIENCE PARTICIPATION

Audience Participation (See Temporary Public Comment Rules for April 9, 2020 Board Meeting Due to COVID-19 Pandemic)

President Patterson asked if audience questions were available. Tim Coleman, employee from HPLD and participant via video, stated his gratitude to the Board of Trustees for continuing to pay employees throughout the closure. Trustees added their appreciation for the staff's dedication. After no further

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comments or questions, Patterson called for a motion to adjourn. Ervin made the motion and was seconded by Nesbitt.

ROLL CALL VOTE

Ayes: Ervin, Morgan, Nesbitt, Price, and Patterson

Nays:

Abstain

Meeting adjourned at 7:27pm

Audio and video of the meeting were available via WebEx.