

## Board of Library Trustee Benefits

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1. It shall be the policy of the Harvey Public Library District to pay the Illinois Library Association membership fees for all trustees.
2. It shall be the policy of the Harvey Public Library District to reimburse Trustees for expenses incurred on library related activities when approved by the Board of Library Trustees. A per diem of \$125.00 per day will be given to trustees when attending out of state Library conferences.<sup>2</sup>
3. It shall be the policy of the Harvey Public Library District to allow the use of the copy machine for free when preparing materials for Board use.
4. The Board of Library Trustees shall be eligible to participate in the Harvey Public Library District's Health Insurance plan, at the expense\* of the trustee. This privilege is extended to the trustees only. Upon retirement or end of term, if not re-elected, group eligibility shall cease and the trustee will become eligible for COBRA participation for as long as the law allows. \*\*
  - \* Rate determined by insurance carrier.
  - \*\* Currently eighteen (18) months
5. It shall be the policy of the Harvey Public Library District to charge no fines to the Board of Library Trustee members for overdue materials. Fines, however will apply to the following:
  - a. Overdue entertainment videos or DVD's after five (5) days.
  - b. Overdue non-fiction videos or DVD's after seven (7) days.
  - c. Overdue language videos or DVD's after fourteen (14) days.
  - d. Current rewind fees also apply.
6. It shall be the policy of the Harvey Public Library District to permit Board members to examine new materials before they are placed on public shelving, and place reservations on them.
7. It shall be the policy of the Harvey Public Library District to allow entertainment videos to be checked out for five (5) nights.
8. It shall be the policy of the Harvey Public Library District that trustees placing reserves on videos or DVD's will be restricted to two or three times a year and the video / DVD will be picked up in the workroom or in the Library Director's office.
9. It shall be the policy of the Harvey Public Library District that trustees will not be allowed to checkout any additional materials, videos, DVD's, etc., if they are delinquent, until the items are returned.

<sup>2</sup> Revised January 10, 2008

10. Current and former Trustees will be responsible for all damaged or lost library items.

11. It shall be the policy of the Harvey Public Library District that trustees will be allowed to purchase books through the library.

12. These privileges are also extended to former board members of the Harvey Public Library and former trustees of the Harvey Public Library District, who reside in the District's community served area.