

Application forms for borrower's cards are available at the main circulation desk. No applications are to be taken out of the library. All applicants must present proof of identity, eligibility, and name and phone number of a resident of the communities served as a reference. Eligibility shall be established by presenting a current Illinois Driver's License or a current Illinois State ID with the Harvey address. If you do not have either of those two (2) forms of IDs, ask to speak with a manager and bring with you at least two (2) of the following items with the current Harvey address.....

- Current utilities receipt with Harvey address.
- Current rent receipt with applicant's name and address. The phone number of landlord must also be on receipt.
- Current copy of lease.
- Current cable bill.
- Current tax receipt, for property owned in communities served.
- School ID card for High School and/or College students with the current Harvey, address.
- Mortgage Papers.
- Current Voter's registration card.

College students or an adult living in a parent's home, must bring with them two of the following:

- An income tax filing
- Employment check
- Official letter from the college currently attending.
- Three(3) pieces of mail in the person's name with current address, in addition to any other requirement that is necessary.

Homeless and distressed individuals must show proof of residency from the shelter they are staying at. This card is good for six (6) months.

One form of current identification is required if the borrower has changed their address but still lives within the communities served by the Harvey Public Library District.

Children cards shall be issued to all applicants under the age of eighteen (18), providing a parent or guardian, who is qualified to hold a library card, accompanies them.

The child must be able to print their first and last name legibly on the application card.

Signatures of parent or guardian and child are required on the application, until the child is 18 years old.

Parent or guardian agrees to be responsible for materials borrowed and fines owed by the child, and is aware that there is no age restriction on borrowing library materials, and accepts responsibility for the child's selection of materials.

Note: Should questions of eligibility arise, matter may be referred to Circulation Supervisor or Senior Management.¹²